

Foreign Legal Consultant

Department:

Corporate/M&A Practice Group. Possible opportunity to be cross utilised with the Finance and Projects Practice Group in the area of projects/natural resources M&A work.

Location:

Jakarta – with some travel in the region in accordance with business needs.

Legal Knowledge and Expertise

- Broad transactional experience in M&A is essential
- The ability to draft and negotiate transactional documents
- Strong corporate and commercial experience, including the ability to draft and negotiate joint venture agreements and other commercial documents
- Ability to lead transactions and negotiations (with appropriate input from partners)
- Some projects experience across sectors including natural resources and commodities, oil and gas, mining, water and power is desirable

Client Service

- The successful candidate will have experience of dealing with high profile clients
- Able to demonstrate exceptional levels of client service

Business Development

- Developing a network of contacts
- Involved in networking activities
- Involved in preparing presentations
- Involved in drafting articles

Matter Management

- Effectively manages time to ensure deadlines are met or managed appropriately
- Gives clear instructions when delegating work and retains accountability
- Efficient and organised file management
- Accurately records time

People Management

- Invites and seeks constructive feedback
- Takes responsibility for own development
- Participates in, and contributes to, professional development training activities
- Takes responsibility for self and workload
- Supports colleagues, providing on the job training where appropriate
- Strong and effective team player



Person specification:

- With a minimum of 5 years post qualification experience in a common law jurisdiction (ideally UK or Australian qualified)
- Strong 'plain English' drafting skills
- Strong negotiation skills
- Able to think deeply
- Takes personal responsibility for tasks and demonstrates a proactive approach
- Consistently produces quality work
- Completes all tasks to a high professional standard
- Demonstrates attention to detail
- Positive attitude and approach
- Demonstrates enthusiasm and dedication
- Is keen to learn and develop
- Makes suggestions and recommendations
- Maintains a courteous and professional manner in all dealings
- Able to communicate (written and verbal) effectively and clearly
- Able to present information concisely and professionally
- Deals with sensitive information in an appropriate manner
- Willing to assist team members even when busy
- Ability to use advanced functions of Microsoft Word and some familiarity with a broad range of software products (e.g. Microsoft Powerpoint & Excel, document management systems, and databases)

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